

24. Supervision of Children

EYFS: 3.28

At La Petite Academy we aim to protect and support the welfare of the children in our care at all times. The Managing Director is responsible for all staff, students and relief staff receiving information on health and safety policies and procedures in the nursery in order to supervise the children in their care suitably.

Supervision

We ensure that children are supervised adequately at all times, whether children are in or out of the building through:

- Making sure that every child is always within sight and/or hearing of a suitably vetted member of staff.
- Monitoring staff deployment across the setting regularly to ensure children's needs are met
- Ensuring children are fully supervised at all times when using water play and paddling pools as we are aware that children can drown in only a few centimetres of water
- Taking special care when children are using large apparatus e.g. a climbing frame, and when walking up or down steps/stairs, including having one member of staff supervising large outdoor play equipment at all times
- Making sure staff recognise and are aware of any dangers relating to bushes, shrubs and plants when on visits and outdoors
- Supervising children at all times when eating; monitoring toddlers and babies closely and never leaving babies alone with a bottle. Babies are always bottle fed by a member of staff.
- Supervising sleeping babies and children and never leaving them unattended
- Never leaving babies and children unattended during nappy changing times
- Supervising children carefully when using scissors or tools including using knives in cooking activities
- Increasing staff:child ratios during outings to ensure supervision and safety (please refer to Visits and Outings policy)
- Strictly following any safety guidelines given by other organisations or companies relating to the hire of equipment or services e.g. hire of a bouncy castle and a member of staff MUST supervise the children at all times.
- When moving in between areas of the nursery, staff are to have their ratio of children in front of them so they can be seen at all times
- Staff are to ensure they know how many children should be in that room at all times and perform regular and often headcounts
- When moving in between areas of the nursery, staff are to head count the children before leaving one area and when they enter a different area to ensure all children are where they should be and no children are left unattended in any area
- The last member of staff to leave an area are to check the area that they have just left to ensure no children have been left unattended there
- Staff are to ask how many children are in the room they are entering e.g. when covering breaks in different rooms
- Walkie talkies are to be used during free flow play for all groups or any situation where a staff member may be in an area with children by themselves
- Children are to be escorted from one area to another e.g. during Preschool free flow children are to be escorted to the cloakroom

This policy was reviewed on	Signed on behalf of the nursery	Date for review
21 st September 2017		September 2018